

# FEDERATION OF St. ELPHEGE'S and REGINA COELI CATHOLIC SCHOOLS

## COVID-19 RISK ASSESSMENT

**School:- Regina Coeli**

### 7. PHASED RETURN OF PUPILS

Consider:	Phase I: Actions needed (if any): Risk/support required/additional considerations	Phase II	Phase III	Phase IV				
What is leaders' rationale as to which year groups/pupils are considering as a priority to have in school first?	Year 6: Wc June 1 <sup>st</sup> -To support pupil transition to High School Reception YR: Wc 8 <sup>th</sup> June The youngest pupils require firm foundations to their school career.	Extend this offer to year 1 if capacity suggests viability.	Audit of staffing capacity- year 1 parents called and pupil numbers determined.	Following government guidance all year groups will be back in school. There has been consideration in the planning for the timetable of return based on the pupils that have already been attending school and for those which reintegration will be a new experience.				
What are leaders' thoughts and rationale about the phased return for all pupils? Could this phased return itself be phased?	YR:(possibly part-time for first day/week) If this can be extended we will look at Year 1	Year 6 return June 1 <sup>st</sup> and Reception June 8th	Year 1 two bubbles back 24 <sup>th</sup> June and one further bubble 29 <sup>th</sup> June	M	T	W	T	F
				7 <sup>th</sup> St A & St T Group A (15 pupils each) 9:30-11:30  St A & St T Group B (15 pupils each) 12:30 – 14:30	8 <sup>th</sup> St A & St T Group A (15 pupils each) 9:30-11:30  St A & St T Group B (15 pupils each) 12:30 – 14:30	9 <sup>th</sup> All YR 9:30 – 13:00– unless pupils require further opps for settling in.	10 <sup>th</sup> All YR 9:30 – 13:00– unless pupils require further opps for settling in.	11 <sup>th</sup> All YR 9:30 – 13:00– unless pupils require further opps for settling in.
By the end of this week all pupils will be back in.								

How could you adapt the timetable to allow for more socially distant activities (e.g. outdoor learning/use of hall?)	Explore timetable	Create a timetable that allows safe use of the outside area and Hall	As phase 2	<ul style="list-style-type: none"> <li>- Mile a day to be timetabled for Y1 – 6.</li> <li>- Reception to have an Orchard slot for outdoor PD opportunities (movement and agility travelling).</li> <li>- Orchard timetabled slots for each class – carousel of activities, including reading, gardening, sketching, scientific investigation.</li> <li>- Forest school curriculum opportunities to be explored by the Sustainability Coordinator.</li> </ul>
How will leaders manage siblings/what will be the offer to families with siblings?	No offer	As phase 1	As phase 2	<ul style="list-style-type: none"> <li>- To be considered on an individual family basis to accommodate sibling staggered entrance and exit times.</li> <li>- SLT to contact those families to agree offer.</li> </ul>
Do you have a full up-to-date list of all eligible key workers, including those who have not taken up the offer yet, but do qualify?	YES- all eligible pupils called and new list created- this will be kept under frequent review as more parents return to work.		As phase 1	N/A in the full return
How will the school continue to manage the key worker children? Will any be integrated with the pupils returning to school?	This group will become self-contained bubble. 1 teacher 1 TA Year 3 block		Each year group has a key worker bubble to avoid crossover of pupils	N/A in the full return
What areas of the school will accommodate the	See floor plan And playground zones Consider siblings sitting		See phase 1	<p>Zoning of the communal spaces will continue and will be timetabled.</p> <ul style="list-style-type: none"> <li>- Infant Playground</li> </ul>

different year groups and key worker children?	closer in the key worker group to accommodate all the children.			<ul style="list-style-type: none"> <li>- Junior Playground</li> <li>- Hall</li> <li>- Reception Outside Area</li> <li>- Orchard</li> <li>- Table Tennis tables relocated</li> </ul> <p>Trim trail &amp; Outdoor exercise equipment closed for autumn 1</p>
What has worked well from being currently open to key workers that you would wish to continue?	<p>Parents not in the school</p> <p>Limiting pinch points</p> <p>Having a team for lunches/break</p> <p>Teams that do not mix to limit adult interaction</p>	Two adults in 'bubble' organise breaks and lunchtime to avoid further interaction with additional adults.	As phase 2	<ul style="list-style-type: none"> <li>- 2 adults in bubbles to organise breaks</li> <li>- Staggered entrance and exit</li> <li>- Table service at lunch time and an extension of this to delivery of lunch to the classrooms</li> <li>- Communication with vulnerable families</li> <li>- Zoned areas</li> <li>- Split staffroom</li> <li>- Team review, feedback and response meetings with staff each week</li> </ul>
What will need changing to accommodate more pupils than the key worker groups?	<p>Classroom layouts</p> <p>Amount of staff at work each day</p> <p>Building flow- use of corridors</p> <p>Timings and staggered start</p> <p>Use of toilets</p> <p>More frequent cleaning</p> <p>Additional staffroom to avoid pinch-points with staff</p>		<p>Review of classrooms and layout. Followed DfE guidance to combine bubble groups in Reception from four smaller groups to three groups- this will ensure additional pupils can access education.</p> <p>Two year 6 bubbles and one Reception group relocated to different classrooms to allow Year 1 groups to be located in the same part of the building.</p>	<ul style="list-style-type: none"> <li>- Classroom layout – forward facing</li> <li>- Pupil toilet allocation - maintain hygiene protocols</li> <li>- Timetabling of playtimes, lunchtimes &amp; communal areas</li> <li>- Curriculum adaptations</li> </ul>
Who are the	Continued Home	Continued Home	Continued Home	- Government guidance changes on the

children that will need continued shielding and what will be the provision for them?	Learning Calls home by CT	Learning Calls home by CT	Learning Calls home by CT	<p><b>01.08.20</b></p> <ul style="list-style-type: none"> <li>- All those who are shielding should receive a letter to support their return to school/work.</li> <li>- Individual pupils and staff should follow the advice given by their GP or consultant</li> </ul>
What do leaders think will be more difficult or not possible to do in school due to social distancing rules? What is the rationale behind this decision? Are there alternatives that could be considered for now and/or in the future?	<p>We cannot accommodate all year groups suggested by guidance. Audit of staff suggested we could only accommodate two year groups safely. Dependent on take-up of the offer to YR and Y6 we could extend to Y1.</p>		<p>We can now accommodate pupils from Year R, 1 and 6</p>	<p><b>First aid administration</b></p> <ul style="list-style-type: none"> <li>- Larger number of pupils so increased PPE supplies in classrooms for administration of first aid</li> <li>- Year group first aiders – more training to increase the number of first aiders</li> </ul> <p><b>Maintaining the original school timetable, including the 60 minute lunch time break</b></p> <ul style="list-style-type: none"> <li>- 30 minute lunch, 30 minute break</li> </ul> <p><b>Singing</b> <b>Assembly and Liturgies</b></p> <ul style="list-style-type: none"> <li>- Virtual assemblies</li> <li>- Autumn 1 in-class liturgies</li> <li>- Virtual class liturgies (autumn 2)</li> </ul>
Have leaders looked at the weekly model of attendance based upon smaller class sizes? How could this work?	<p>We have looked at part-time timetable with parents having only two days- however federation decision was to provide consistency in the one year group at a time.</p>		<p>Continue with the Mon-Thur model as this is working well.</p>	<p><b>We plan for all children to return in September</b></p>
Additional considerations:				

