

FEDERATION OF St. ELPHEGE'S and REGINA COELI CATHOLIC SCHOOLS

COVID-19 RISK ASSESSMENT

School:- St. Elphege's Infants and Juniors. Regina Coeli Primary

12. FEDERATION and LA/Diocese

Consider:	Phase I: Actions needed (if any):Risk/support required /additional considerations	Phase II	Phase III	Phase 4
1. Who are the key contacts in the Governing Body/Diocese and Local Authority?	GB – Tom Tamplin CofG Simon Hughes Diocese Jane Morgan, Hayley Cameron, Kieran Haliday, Fiona Phelps	GB – Tom Tamplin CofG Diocese - Simon Hughes LA - Jane Morgan, Hayley Cameron, Kieran Haliday, Fiona Phelps	GB – Tom Tamplin CofG Diocese - Simon Hughes Sutton LA - Jane Morgan, Hayley Cameron, Kieran Haliday, Fiona Phelps Croydon LA Anne Longfield, Shelley Davis	GB – Tom Tamplin CofG Diocese - Simon Hughes Sutton LA - Jane Morgan, Hayley Cameron, Kieran Haliday, Fiona Phelps Croydon LA - Anne Longfield, Shelley Davis
2. Have leaders accessed all the information relevant during this time from the LA and Gov.UK?	Virtual meetings with LA, HT, EYFS, Diocese and GB SLT have followed Gov. UK guidance and have put together a full document on reintegration guidance and the Toolkit.	Virtual meetings with LA, HT, EYFS, Diocese and GB SLT have followed Gov. UK guidance and have put together a full document on reintegration guidance and the Toolkit.	Regular virtual meetings with LA, HT, EYFS, Diocese and GB. SLT have followed all Gov.UK guidance and have put together a full document on reintegration guidance and the Toolkit. Regular mailouts from the LA.	GOV.UK guidance and appendices are used to inform RAs and strategies for the 3 schools. Sutton and Croydon advice and RAs are used to cross-reference with the Federation's planning and action. Regular virtual meetings with LA, HT, EYFS, Diocese and GB. SLT have followed all Gov.UK

				<p>guidance and have put together full documents on 'SEPTEMBER Reintegration School Phase Strategies' – Junior, Y1 and Y2 and EYFS .</p> <p>Regular mail outs from the LAs are used to regularly review RAs and strategy.</p>
3. What support will leaders require from LA/ Diocese throughout each phase?	<p>Support for SEND and VP. Ongoing LA advice and guidance Sharing of strategies to help school find most effective reintegration.</p>	<p>Ongoing LA advice and guidance Diocesan communications to continue.</p>	As phase 2	<p>Guidance from LAs regarding any changes in guidance that may impact on schools' RA and Strategies.</p> <p>Support in regard to confirmed cases of Coronavirus within one of the 3 school settings.</p> <p>Curriculum/SEND/ health, well-being and staffing guidance as appropriate.</p>
4. What additional support can be brokered – working together –within federation?	<p>The Federation SBM are working together on premises, finance and HR. SLT share appropriate and relevant strategies as appropriate across the 3 schools.</p>	<p>The Federation SBM are working together on premises, finance and HR.</p>	As phases 1 & 2	<p>RA where practicable and appropriate to each school will be shared.</p> <p>Support for SBM by DoFO.</p> <p>Curriculum and Assessment DHT to work across Federation with appropriate staff to ensure the 'Recovery Curriculum' address pupils' well-being and academic needs and progress.</p> <p>Ex HT to work together with the</p>

				schools' SLT to ensure consistency where appropriate to each setting.
5. How will leaders take account and implement the agreed guidance from GB/ LA/ Diocese while sustaining a considered, do-able re-opening of the school to meet DfE statutory guidance?	Schools followed LA and Gov.UK guidance on opening for 'key worker' children.	LA advice is considered. The schools' risk assessments will inform the re-opening of school to year groups. GOV.UK guidance followed.	Lessons learnt from phases 1 & 2 Further risk assessment activities, underpinned by LA & Gov.uk guidance, inform the design of an effective strategies.	Following GOV. UK guidance for the full reopening of schools the school will implement strategies that ensure the return of pupils from Y1- Y6 in the first week of the term. Reception and Nursery classes will have a short phased return so they have settling in days and also so parents get to know the settings. These days will be managed to abide by social distancing guidance and to allow parents and children to get to know the setting and staff.
6. How will leaders share and communicate their planning for re-opening with the GB/LA/Diocese? Is the rationale clear and demonstrates leaders secure oversight and planning for their school?	Update to GB Meeting with LA Keep in touch meeting with Diocese.	GB to agree RAs and Reintegration Strategy 26 th May. They will have had time to review and comment on both prior to virtual meeting.	Regular updates provided to the GB on the implementation of reopening strategies. Diocese are in receipt of RAs which inform strategy LA informed of reopening strategy	Regular updates provided to the GB on the full reopening strategies. Fortnightly updates to GB. RAs and strategies shared with Diocese and LAs. Gb informed of reviews and updated strategies through information letters and virtual meeting. Where necessary extraordinary GB meetings will be called.

				EXHT to take part in LA virtual meetings with heads of services.
7. Have leaders considered sharing of ideas about monitoring of their work to ensure realistic expectations shared and communicated for how the re-opening plan will impact upon the quality of learning and outcomes?		Leaders have carried out a suite of risk assessments that address all considerations that need to be made. Including communication with stakeholders and the quality of learning.	As phase 2.	Leaders have reviewed all risk assessments that address all considerations that need to be made. RAs and School Strategies include communication with stakeholders and the Recovery Curriculum plans. Recovery Curriculum is well planned to ensure there is a 'gap analysis' to know the needs of all learners. Plans for recovery are well thought out by C&A DHT and shared with SLT. LTP and MTP adjusted to ensure pupils have a conceptual knowledge. Broad and balanced curriculum planned that address the core skills as well as adding depth to learning.
8. Are leaders ensuring they are communicating with the GB/LA/Diocese about their planning so	GB updates Liaison with LA and Social Care	RA and RS shared with GB. LA informed	Regular updates provided to the GB on the implementation of reopening strategies. Diocese are in receipt of RAs which inform strategy LA informed of reopening strategy	Regular updates provided to the GB on the implementation of strategies. Diocese and LA are in receipt of RAs which inform strategy

appropriate support is allocated?				RA and strategies and strategies for parents/carers posted on school website and emailed to parents/carers.
9. Have the GB/LA/Diocese guidance and supportive directives been applied and discussed appropriately to ensure consistency and support is used effectively?	Yes	Yes	Yes	LA guidance and RAs are used alongside GOV.UK. As new information or guidance becomes available the SLT will review it to decide what will be updated in the federation RAs and September Strategy.
10. While considering the plans to re-open, are there any thoughts about what additional support will be required that is additional to the offer that is usually applied?	The school has worked an effective rota system for key worker pupils no support was needed.	The RS will depend on the use of all staff in the school to make the strategy operable. This will be a stretch on human resources when keeping the EYFS children into 'bubbles' of 10 children. Consideration of staffing in case of staff illness or isolation is built in to the strategy.	With the wider opening of schools, staffing will be operating at near capacity. In case of non-covid related sickness, there is a small reserve of staff who will be able to ensure continuity of provision. Once this is exhausted, members of the leadership team will cover sickness.	Each school has reviewed its staffing structure to ensure appropriate and safe use in made of all staff. Intervention and release of staff follow each school's strategy. The integrity of class bubbles, intervention work, NQT and coordinator release will be managed in the safest way possible to ensure the integrity of each bubble. In response to any confirmed case of Covid19 the school will follow NHS England and GOV.UK guidance and advice.

Additional considerations:				